

RFP 16-01

EXHIBIT H

Corporations and Charities System

Corporations Screen Parts

April 2015



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Document Revision History

Version	Date	Description
0.10	5/4/2015	Initial draft.
1.0	5/15/2015	Final draft, submitted for final approval.

1 Introduction

1.1 Purpose

The Corporations Screen Parts document depicts wireframe images of the components that will comprise the screens to be developed for entering corporation data. Some screens will be used by Corporations and Charities Division customers using the division's public Web site, and other screens will be used by internal staff. This document is meant to be used in conjunction with the Corporations Screen Requirements document.

1.2 Scope

The Corporations Screen Parts document covers only screens used for entering corporations data.

1.3 Resources

The requirements contained in this document are based upon:

- Existing wireframes documents created by a prior Corporations and Charities Division vendor (Logic 20/20);
- Requirements produced out of internal Corporations and Charities Division screen requirements review sessions;
- In-depth reviews of existing wireframes and current law with Corporations and Charities Division subject matter experts; and
- The Corporations and Charities Division services documented and defined for this project in the Corporations and Charities System Services Catalog.

1.4 Constraints and Considerations

The following constraints and considerations apply to the screen parts presented in this document:

- Screen part names are not intended as section headings to be displayed on-screen; screen part names are simply the means of identifying each screen part. Section headings have purposely not been defined in this document. In some cases, the same screen part could have different headings on different forms, and in other cases multiple screen parts could be presented under a single section heading. The intent is that section headings will be defined as part of the final form approval process during the system's development phase.
- Contents of controls such as radio buttons and drop-down lists were made to be as accurate as possible at the time of creation. However, wording may need to be changed at the time of development. In the case of some drop-down lists, no options have been shown because Corporations and Charities Division staff has not yet defined what should be displayed.
- Some screen parts were taken from wireframes produced by a previous Corporations and Charities Division vendor (Logic 20/20), while others were produced during the current requirements development project and of these latter not all were produced using the same tools. As a result, the look and feel of the screen parts is not entirely consistent across the screen parts as a whole. The intent of the screen parts is not to convey look and feel, but rather content and functionality.

- Some screen parts employ multiple views in order to present different conditions that can exist for that screen part.
- The screen parts are listed in alphabetical order by name.

1.5 References

The following references were used in the development of the Staff Console User Stories document:

- Existing wireframes documents created by a prior Corporations and Charities Division vendor (Logic 20/20).
- Notes received from Corporations and Charities Division staff.
- Notes taken during requirements review meetings with Corporations and Charities Division staff.

1.6 Document Maintenance

This document will be updated during the project period should Corporations and Charities Division identify any desired changes to its future business processes.

This document contains a revision history log. When changes occur, the document's revision history log will reflect an updated version number. The date, the owner making the change, and the change description will also be recorded in the revision history log.

2 Corporations Screen Parts

2.1 Additional Information

(500 character limit)

2.2 Address

Address 1:

Address 2:

Zip: City: State: ▼



Country: ▼

2.3 Adoption of Articles of Amendment

- ☐ Board of Directors (shareholder action was not required)
- ☐ Duly approved by shareholders in accordance with 23B.10.030 and 23B.10.040 RCW
- ☐ Incorporators (shareholder action was not required)

2.4 Adoption of Articles of Amendment – Nonprofit

Articles of Amendment were adopted by:

- ☐ The amendment was adopted by a meeting of members held: 
A quorum was present at the meeting and the amendment received at least two-thirds of the votes which members present or represented by proxy were entitled to cast.
- ☐ The amendment was adopted by consent in writing and signed by all members entitled to a vote.
- ☐ There are no members that have voting rights. The amendment received a majority vote of the directors at a board meeting held: 

2.5 Adoption of Articles of Amendment – Staff Console Confirmation

Customer's filing includes adoption of articles of amendment?

☐ Yes ☐ No

2.6 Amend Survivor

Amend Survivor

2.7 Any Other Provision

Any other provision:

2.8 Applicant & Client

Applicant ☐ I am the applicant, use my information.

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Client ☐ Same as applicant

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

2.9 Attestation of Social Purpose

- ☐ This corporation is organized under the Washington Business Corporation Act (the “Act”) as a social purpose corporation governed by chapter 23B RCW of the Act.

2.10 Attestation of Stated Profession

- ☐ Each Incorporator listed is licensed or legally authorized to provide the professional services listed as the purpose for this corporation.

2.11 Authorized Person

First name: Last name:
Title:

☐ This document is hereby executed under penalties of perjury, and is, to the best of my knowledge, true and correct.

2.12 Authorized Person – Staff Console

☐ Document is signed

First name: Last name:
Title:

2.13 Board of Directors

☐ I am a member of the board of directors, use my information.

First name: Last name:
Title:
Address 1:
Address 2:
Zip: City: State: ▼
Country: United States ▼

[Add Another Director](#)

2.14 Building Society Names & Addresses of Members Forming Present

The names and addresses of 10 or more members forming the building society are present in the filing?

☐ Yes ☐ No

2.15 Building Society Purpose as Defined in Statute Present

The purpose of the building society as defined in statute is present in the filing?

☐ Yes ☐ No

2.16 Building Society Stocks and Shares Statement Present

The building society stocks and shares statement is present in the filing?

☐ Yes ☐ No

2.17 Cancellation Approval

See "Dissolution Approval," replacing each instance of "dissolution" with "cancellation."

2.18 Cancellation Reason

(500 character limit)

2.19 Capital Stock**View 1**

Is there capital stock?

☐ Yes ☐ No**View 2 – Yes is Selected**

Is there capital stock?

☒ Yes ☐ NoNumber of authorized shares: Class of shares: ☐ Common Stock ☐ Preferred Stock

Attach Designation of Rights & Preferences

<Attachment_Name>

Attachment size limit is 1 MB

2.20 Capital Stock Info Provided

Customer provided information about any capital stock issued?

☐ Yes ☐ No**2.21 Certificate of Existence Present**

Certificate of existence is present in filing?

☐ Yes ☐ No**2.22 Certificate of Formation Original Date**

Date: 00/00/0000

2.23 Certificate of Restatement – Staff Console Confirmation

Customer's filing includes certificate of restatement?

☐ Yes ☐ No

2.24 Controlling Interest Transfer**Controlling Interest Transfer**

A Controlling Interest Transfer is when 50% or more of the ownership in an entity changes hands as defined under RCW 8265.010(2)

Has there been a transfer of stock, other financial interest change, or an option agreement exercised during the last 12 months that resulted in a transfer of controlling interest?

☐ Yes

☒ No

Has an option agreement been executed in the last 12 months allowing for the future purchase or acquisition of the entity, that, if exercised would result in a transfer of controlling interest?

☐ Yes

☒ No

If the company owns land, buildings, or other real estate in Washington State, you must contact the Washington State Department of Revenue to report a transfer of Controlling Interest Failure to report the transfer is subject to the penalty of RCW 82.05.220 For more information please call the Dept of Revenue at (360) 570-3265 and choose option 1, or visit their website at orenv.dnwa.gov,

2.25 Converting Entity Status

Status of converting entity:

☐ Active ☐ Inactive

2.26 Converting From/To

View 1

Converting From:

☐ Domestic (WA) ☐ Foreign

Entity type: ▼

Converting To:

☐ Domestic (WA) ☐ Foreign

Entity type: ▼

View 2 – Illustrates Behavior When Foreign Option is Selected

Converting From:

☐ Domestic (WA) ☒ Foreign

Country: ▼

State: ▼

Entity type: ▼

Converting To:

☐ Domestic (WA) ☐ Foreign

Entity type: ▼

2.27 Corporate Shares – AmendedNumber of Authorized Shares: Class of Shares: ☐ Common Stock ☒ Preferred Stock

Preferred Stock

<Attachment_Name>

Attachment size limit is 1 MB.

Did your share information change? ☐ Yes ☐ No

Implementation plan for change:

2.28 Corporate Shares – New FormationNumber of Authorized Shares: Class of Shares: ☐ Common Stock ☒ Preferred Stock

Preferred Stock

<Attachment_Name>

Attachment size limit is 1 MB.

2.29 Correspondence Address

☐ Use my mailing address

Attn:

Address 1:

Address 2:

Zip: City: State: ▼

Country: ▼

2.30 Date Began Doing Business in Washington

Date began doing business in WA: ☐ Filing date ☐ 

2.31 Description of Business

(500 character limit)

2.32 Description of Business Included

☐ Description of business included in upload

2.33 Description of Business Included – Staff Console Confirmation

Customer's filing includes a description of business?

☐ Yes ☐ No**2.34 Directors & Officers**☐ I am a director or officer, use my information.

First name: Last name:

Address 1:

Address 2:



Zip: City: State: ▼

Country: United States ▼

[Add Another](#)**2.35 Dissent**

Do dissenting shareholders or members have limited return of less than fair value?

☐ Yes ☐ No**2.36 Dissolution Adoption****How dissolution was adopted:**

- ☐ The dissolution was adopted by a meeting of members held: 
A quorum was present at the meeting and the amendment received at least two-thirds of the votes which members present or represented by proxy were entitled to cast.
- ☐ The dissolution was adopted by a consent in writing and signed by all members entitled to vote.
- ☐ There are no members that have voting rights. The dissolution received a majority vote of the directors at a board meeting held: 

2.37 Dissolution Approval

Date Dissolution was approved:

- ☒ Proposed by the Board of Directors and approved by the Shareholders pursuant to [RCW 23B.14.020](#)
- ☐ Approved by a majority of the Board of Directors, or by the Incorporators pursuant to [RCW 23B.14.010](#)

2.38 Dissolution Attestations**Must attest:**

- ☐ That all debts, obligations, and liabilities of the corporation have been paid and discharged or that adequate provision has been made therefor.
- ☐ That all the remaining property and assets of the corporation have been transferred, conveyed or distributed in accordance with the provisions of this chapter.
- ☐ That there are no suits pending against the corporation in any court, or that adequate provision has been made for the satisfaction of any judgment, order or decree which may be entered against it in any pending suit.

2.39 Dissolution Attestations – Foreign Profit

Withdrawing entity must attest:

- ☐ That it is not transacting business in this state and that it surrenders its authority to transact business in this state.
- ☐ That it revokes the authority of its registered agent to accept service on its behalf and appoints the secretary of state as its agent for service of process in any proceeding based on a cause of action arising during the time it was authorized to transact business in this state.
- ☐ A mailing address to which the secretary of state may mail a copy of any process served on the secretary of state under the above statement.
- ☐ A commitment to notify the secretary of state in the future of any change in its mailing address.

2.40 Dissolution Reason

(500 character limit)

2.41 Distribution of Assets

Distribution of assets upon dissolution:


2.42 Distribution of Assets Provided

Customer provided information on distribution of assets?


☐ Yes ☐ No**2.43 Distribution of Surplus Funds**

Describe how surplus funds shall be distributed:


2.44 Duration

- ☐ This <company_type> shall have perpetual duration
- ☐ This <company_type> shall have a duration of years
- ☐ This <company_type> shall expire on 


2.45 Effective Date

- ☐ Date of Filing ☐ Specify a Date 
- Not later than 90 days from today


2.46 Effective Date – Administrative Cancellation

Effective date of cancellation: 

2.47 Effective Date – Administrative Dissolution

Effective date of dissolution: 

2.48 Effective Date – Administrative Revocation

Effective date of revocation: 

2.49 Effective Date – Limited Liability Partnership Amendment**View 1 – Wizard and Advanced Views**

The amendment of this Limited Liability Partnership will be effective as of its date of filing.

View 2 – Staff Console View

Filing date: 00/00/0000

2.50 Effective Date – Limited Liability Partnership Formation**View 1 – Wizard and Advanced Views**

The formation of this Limited Liability Partnership will be effective as of its date of filing.

View 2 – Staff Console View

Filing date: 00/00/0000

2.51 Effective Date – Voluntary Cancellation**View 1 – Wizard and Advanced Views**

This voluntary cancellation will be effective as of its date of filing.

View 2 – Staff Console View

Filing date: 00/00/0000

2.52 Effective Date – Voluntary Dissolution**View 1 – Wizard and Advanced Views**

This voluntary dissolution will be effective as of its date of filing.

View 2 – Staff Console View

Filing date: 00/00/0000

2.53 Effective Date – Voluntary Withdrawal**View 1 – Wizard and Advanced Views**

This voluntary withdrawal will be effective as of its date of filing.

View 2 – Staff Console View

Filing date: 00/00/0000

2.54 Entity Name

View 1

Enter a name and click the Lookup button to check whether the name you have chosen is already registered in Washington State. After clicking on Lookup, a list of close matches will appear in the space below.

Submit a name for review:

Look Up

The name must contain the words "Limited Liability Company," the words "Limited Liability" and abbreviation "Co.," or the abbreviation "L.L.C." or "LLC." The name is limited to a maximum of 120 characters. If you wish to use a name longer than 120 characters, your application must be filed in paper form instead of electronically.

View 2 – After Selecting Look Up Button

Submit a name for review:

Lunch Bag, LLC

Look Up

LUNA VISTA PROPERTIES, LLC	In Use
LUNAVIZION LLC	In Use
LUNAWORKS, INC.	In Use
LUNCEFORD FOREST SERVICES, LLP	In Use
LUNCH LLC	In Use
LUNCH BAG, LLC	Available
THE LUNCH BOX, INC.	In Use
LUNCHBOX, LLC	In Use
LUNCHBOX AUDIO LLC	In Use
LUNCH BOX CAFE AND ESPRESSO LLC	In Use
LUNCHBOX LABORATORY BELLEVUE, LLC	In Use

2.55 Entity Name in Home Jurisdiction

Name of entity in its home jurisdiction:

2.56 Entity Origination**View 1**

Was the foreign entity originally formed within the United States?

☐ Yes ☐ No

View 2 – Entity Originated in United States

Was the foreign entity originally formed within the United States?

☒ Yes ☐ No

State: ▼


Date of original formation: 

View 3 – Entity Did Not Originate in United States

Was the foreign entity originally formed within the United States?

☐ Yes ☒ No

Country: ▼

Date of original formation: 

2.57 Entity Type – Domestic

- | | | |
|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Limited Liability Company (LLC) | <input type="checkbox"/> Profit Corporation | <input type="checkbox"/> Nonprofit Corporation |
| <input type="checkbox"/> Limited Partnership (LP) | <input type="checkbox"/> Limited Liability Partnership (LLP) | |

2.58 Entity Type – Foreign

- | | | |
|----------------------------------------------------------|---------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Limited Liability Company (LLC) | <input type="checkbox"/> Profit Corporation | <input type="checkbox"/> Nonprofit Corporation |
|----------------------------------------------------------|---------------------------------------------|------------------------------------------------|

2.59 Executor

View 1

☐ I am the executor.

Executor type: ☐ Individual ☐ Entity

View 2 – Individual

☐ I am the executor.

Executor type: ☒ Individual ☐ Entity

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Add Another Executor

View 3 – Entity

☐ I am the executor.

Executor type: ☐ Individual ☒ Entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Person signing for Executor

First name: Last name:

Title:

Add Another Executor

2.60 Fact of Administrative Cancellation

☐ Entity has been administratively cancelled

2.61 Fact of Administrative Dissolution

☐ Entity has been administratively dissolved

2.62 Fact of Administrative Revocation

☐ Entity has been administratively revoked

2.63 General Partners

View 1

General Partner type: ☐ Individual ☐ Entity

View 2 – General Partner Type = Individual

General Partner type: ☒ Individual ☐ Entity

First name: Last name:

Title:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Add Another General Partner

View 3 – General Partner Type = Entity

General Partner type: ☐ Individual ☒ Entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Add Another General Partner

2.64 General Partners Signature Confirmation

Signature of each general partner has been provided?

☐ Yes ☐ No

2.65 Governing Persons

First name:	<input type="text"/>	Last name:	<input type="text"/>
Title:	<input type="text"/>		
Address 1:	<input type="text"/>		
Address 2:	<input type="text"/>		
Zip:	<input type="text"/>	City:	<input type="text"/>
	<input type="text"/>	State:	<input type="text"/>
Country:	<input type="text"/>		

Add Another Governing Person

2.66 Incorporator

View 1

Incorporator type: ☐ Individual ☐ Entity

View 2 – Incorporator Type = Individual

Incorporator type: ☒ Individual ☐ Entity

First name: Last name:

Title:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

[Add Another Incorporator](#)

View 3 – Incorporator Type = Entity

Incorporator type: ☐ Individual ☒ Entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

[Add Another Incorporator](#)

2.67 Initial Board of Directors

☐ I am a director, use my information.

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

2.68 Item Summary

View 1

ITEM ID	Order	Service Type	ID # if applicable	Filing Date	Balance Paid	Total Due	
ITEM <#>	<#>	<Service_type_name>	<#>	00/00/00	\$0	\$0	<input type="button" value="EDIT ITEM"/>

View 2 – Editing Item Summary

ITEM ID	Order	Service Type	ID # if applicable	Filing Date	Balance Paid	Total Due
ITEM <#>	<#>	<Service_type_name>	<#>	00/00/00	\$0	\$0

Category ▼ Subcategory ▼ Service ▼

<ID #> <Entity_name>

2.69 Jurisdiction

Jurisdiction: <Entity's_Jurisdiction_Here>

2.70 LLC Management

Initial View

The management authority of this Limited Liability Company is vested in:

- ☐ A manager or managers
- ☐ The members

Authority vested in manager or managers

The management authority of this Limited Liability Company is vested in:

- ☒ A manager or managers
- ☐ The members

Manager 1

Manager type: ☐ Individual ☐ Entity

Manager type is Individual

The management authority of this Limited Liability Company is vested in:

- ☒ A manager or managers
- ☐ The members

Manager 1

Manager type: ☒ Individual ☐ Entity

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

[Add Another Manager](#)

Manager type is Entity

The management authority of this Limited Liability Company is vested in:

- ☒ A manager or managers
☐ The members

Manager 1

Manager type: ☐ Individual ☒ Entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

[Add Another Manager](#)

Authority vested in members

The management authority of this Limited Liability Company is vested in:

- ☐ A manager or managers
☒ The members

Member 1

Member type: ☐ Individual ☐ Entity

Member type is Individual

The management authority of this Limited Liability Company is vested in:

- ☐ A manager or managers
☒ The members

Member 1

Member type: ☒ Individual ☐ Entity

First name: Last name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Add Another Member

Member type is Entity

The management authority of this Limited Liability Company is vested in:

- ☐ A manager or managers
☒ The members

Member 1

Member type: ☐ Individual ☒ Entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: United States ▼

Add Another Member

2.71 LLLP Election

Is the Limited Partnership an LLLP?

☐ Yes

☐ No

2.72 List of Officers

	First Name	Last Name	
Officers:	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	<input type="button" value="Add Another"/>

2.73 Meeting Place

Address 1:

Address 2:

Zip: City: State: ▼

Country: ▼

2.74 Merger Approval

Merger was approved properly per statutory provisions?

☐ Yes ☐ No

2.75 Merger Contact

First name: Last name:

Phone:

Email:

Mailing address

Address 1:

Address 2:

Zip: City: State: ▼

Country: ▼

2.76 Merging Entities**View 1**Survivor: ☐ Non-qualified entity

Non-Survivor: ☐ Non-qualified entity

View 2 – All Entities Searched for and FoundSurvivor: ☐ Non-qualified entity

Some Company
1234 5th St SW
Olympia, WA 98001-1234
United States

Non-Survivor: ☐ Non-qualified entity

Other Company
2345 6th St SW
Olympia, WA 98001-2345
United States

View 3 – Merger Includes a Non-Qualified Entity, Name & Address Must Be Entered Manually

Survivor: ☒ Non-qualified entity

Name:

Address 1:

Address 2:

Zip: City: State: ▼

Country: ▼

Non-Survivor: ☐ Non-qualified entity

2.77 Names of Presiding Officer & Secretary Provided

Names of Presiding Officer and Secretary are provided in filing?

☐ Yes ☐ No

2.78 Nature of Business

Select Category

Category:	<div>▼ Services Manufacturing Other</div>	Subcategory:	<div>▼</div>
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Select Services Subcategory

Category:	<div>Services ▼</div>	Subcategory:	<div>▼ Administration and Business Support Services Entertainment, Arts and Recreation Food Service, Restaurant Health Care, Social Assistance and Service Organization Holding Company Lodging Professional, Scientific, and Technical Services Property Management Public Administration & Education Real Estate Other Services</div>
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Select Manufacturing Subcategory

Category:	<div>Manufacturing ▼</div>	Subcategory:	<div>▼ Food and Beverages Machinery, Equipment, Computers & Furniture Motor Vehicle, Aerospace & Other Transportation Products Primary Metals Textiles, Clothing & Footwear Wood, Paper, Minerals & Other Products (includes Refining & Foundry) Other Manufacturing</div>
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Select Other Subcategory

Category:	Other	▼	Subcategory:		▼
				Agriculture, Forestry, Fishing, Hunting & Trapping	
				Construction	
				Mining	
				Private Household	
				Real Property Investment	
				Retail	
				Transportation and Warehousing	
				Utilities	
				Waste Management and Remediation Services	
				Wholesale Trade	

2.79 Number of PartnersNumber of partners: **2.80 Number of Shares**Number of shares: **2.81 Officers & Addresses Provided**

Listing of officers and their addresses is provided in filing?

☐ Yes ☐ No**2.82 Original Date of Registration**

Original date of registration: <MM/DD/YYYY>

2.83 Original Filing Date of New Formation

Original filing date of new formation: <MM/DD/YYYY>

2.84 Other Provisions

(500 character limit)

2.85 Ownership of Real Property**Ownership of real property:**

Does the company own land, buildings, or other real property in Washington?

☐ Yes

☒ No

2.86 PLLC Attestation

- ☐ Each member personally engaged in the practice of the profession in this state is duly licensed or otherwise legally authorized to practice the profession in this state.

2.87 Person Responsible for Corp Sole

☐ Same as correspondence address

First Name: Last Name:

Address 1:

Address 2:

Zip: City: State:

Country:

2.88 Place Signed

Place signed:

2.89 Prepared Amendment

Do you have a prepared amendment to upload?

☒ Yes

☐ No

Amendment

No attachment

Attachment size limit 1MB

2.90 Principal Office

Phone:

Email:

Confirm email:

Mailing address

Address 1:

Address 2:

Zip: City: State:

Country:

(Optional)

Street address ☐ Same as mailing address

Address 1:

Address 2:

Zip: City: State:

Country:

2.91 Principal Office in Washington

Phone:	<input type="text"/>		
Email:	<input type="text"/>		
Confirm email:	<input type="text"/>		
Mailing address		(Optional) Street address <input type="checkbox"/> Same as mailing address	
Address 1: <input type="text"/>		Address 1: <input type="text"/>	
Address 2: <input type="text"/>		Address 2: <input type="text"/>	
Zip: <input type="text"/>	<input type="text"/>	City: <input type="text"/>	State: WA <input type="text"/>
Country: <input type="text"/>		Country: <input type="text"/>	

2.92 Profit/Nonprofit Designation

This Cooperative Association shall be:

☐ Profit ☐ Nonprofit

2.93 Purpose and Powers

1. The business purpose or purposes of this corporation is/are:

2. This corporation is organized to carry out the above business in a manner intended to promote positive short-term or long-term effects of, or minimize adverse short-term or long-term effects of, the corporation's activities upon any or all of: (check all that apply)

- ☐ (1) the corporation's employees, suppliers, or customers;
☐ (2) the local, state, national, or world community; or
☐ (3) the environment

3. List the specific social purpose(s) for which this corporation is organized (Optional):

☐ 4. The mission of this social purpose corporation is not necessarily compatible with and may be contrary to maximizing profits and earnings for shareholders, or maximizing shareholder value in any sale, merger, acquisition, or other similar actions of the corporation.

Other Provisions

<Attachment_name>

Attachment size limit 4MB

Upload

2.94 Purpose of Association

Association purpose:

2.95 Purpose of Corporation

Purpose of the corporation is to provide the following professional services:

(500 character limit)

2.96 Purpose of Corporation – Staff Console Confirmation

Customer's filing includes purpose of corporation?

☐ Yes ☐ No

2.97 Purpose of Grange

Purpose of grange:

Agriculture

Animal Husbandry

Other

2.98 Purpose of Trust

(500 character limit)

2.99 Qualifications, Rights & Responsibilities of Members

Describe what a member is and how members are elected or appointed:

2.100 Qualifications, Rights & Responsibilities of Members – Staff Console Confirmation

Customer's filing includes qualifications, rights, and responsibilities of members?

☐ Yes ☐ No**2.101 Registered Agent Consent****Registered Agent Consent (Check One):**

- ☐ I am the Registered Agent. Use my Contact Information.
- ☒ I am not the registered agent. I declare under penalty of perjury that that the limited liability company has in its records a signed document containing the consent of the person or entity named as registered agent to serve in that capacity. I understand the Limited Liability Company must keep the signed consent document in its records, and must produce the document on request.

RCW 25.15.020 requires every Washington Limited Liability Company to have a registered agent. Some of this information is pre-populated from information previously supplied from another page of this application. Please make changes as necessary to provide accurate information.

2.102 Registered Agent Consent – Change

- ☐ I am the Registered Agent. I am submitting this application and will serve as the registered agent for this corporation. I declare under penalty of perjury that I am authorized by an Officer, Director, Member or Manager to file this document.
- ☐ I am not the Registered Agent. I declare under penalty of perjury that I have in my records a signed document containing the consent of the person or entity named as registered agent to serve in that capacity. I understand that the corporation must keep the signed consent document in its records and must produce the document on request. I declare under penalty of perjury that I am authorized by an Officer, Director, Member or Manager to file this document.

2.103 Registered Agent Consent – Staff Console Confirmation

Customer provided Registered Agent consent?

☐ Yes ☐ No

2.104 Registered Agent

View 1

Agent type: ☐ Individual ☐ Entity

View 2a – Individual

Agent type: ☒ Individual ☐ Entity

[Clear Registered Agent](#)

First name: Last name:

Phone:

Email:

Confirm email:

Street address

Address 1:

Address 2:

Zip: City: State:

Country:

Mailing address ☐ Same as street address

Address 1:

Address 2:

Zip: City: State:

Country:

View 2b – Entity

Agent type: ☐ Individual ☒ Entity

[Clear Registered Agent](#)

Person signing for Registered Agent

First name: Last name:

Title:

Phone:

Email:

Confirm email:

Street address

Address 1:

Address 2:

Zip: City: State:

Country:

Mailing address ☐ Same as street address

Address 1:

Address 2:

Zip: City: State:

Country:

2.105 Restated Articles Included

Customer's filing includes restated articles?

☐ Yes ☐ No

2.106 Restated Articles Match

Restated articles match latest information on file for entity?

☐ Yes ☐ No

2.107 Restatement Information Included

Filing includes the original date of filing, specifies any name changes, and includes a statement that the restated Certificate complies with RCW 25.15.100?

☐ Yes ☐ No

2.108 Revenue Clearance Certificate Provided

Revenue Clearance Certificate provided with filing?

☐ Yes ☐ No

2.109 Signed by Secretary with Seal of Grange

Filing signed by Secretary with seal of the grange?

☐ Yes ☐ No

2.110 Statement Adopted – Cancellation of Withdrawal

☐ The Cancellation of Withdrawal was adopted in the same manner as the Voluntary Withdrawal was adopted.

2.111 Statement Adopted – Revocation of Cancellation

- ☐ The Revocation of Cancellation was adopted in the same manner as the Voluntary Cancellation was adopted.

2.112 Statement Adopted – Revocation of Voluntary Dissolution

- ☐ The Revocation of Voluntary Dissolution was adopted in the same manner as the Voluntary Dissolution was adopted.

2.113 Statement of Missed Filing

(500 character limit)

2.114 Statement of Resignation

Statement of resignation

 Tedgdvhv urm dolorsit

Attachment size limit 1MB

Upload

2.115 Statement of Resignation Attached

- ☐ Registered Agent has provided a proper letter of resignation from the entity.

2.116 Stock or Non-stock Association Statement Present

Stock or non-stock association statement included in filing?

☐ Yes ☐ No**2.117 Trust Creation**

Trust was created under the laws of:

 ▼

Date created:



2.118 Trustees**View 1**Trustee type: ☐ Individual ☐ Entity**View 2 – Trustee Type = Individual**Trustee type: ☒ Individual ☐ EntityFirst name: Last name: Title: Address 1: Address 2: Zip: City: State: ▼Country: United States ▼[Add Another Trustee](#)**View 3 – Trustee Type = Entity**Trustee type: ☐ Individual ☒ EntityName: Address 1: Address 2: Zip: City: State: ▼Country: United States ▼[Add Another Trustee](#)

2.119 UBI Number

Enter your UBI Number, if available:

OR

Obtain a UBI

The 9 digit UBI number is issued after filing with L&I, ESD, etc.

You may not use a UBI Number of a Sole Proprietor

2.120 Upload Articles of Incorporation

Do you have articles of incorporation to upload?

- ☒ Yes
☐ No

Articles of incorporation (If you have additional provisions in the articles, you may upload them here.)

<Attachment_Name>

Attachment size limit 1MB

Upload articles

2.121 Upload Certificate of Authority

Do you have a certificate of authority to upload?

- ☒ Yes
☐ No

Certificate of Authority

<Attachment_Name>

Attachment size limit 1MB

Upload

2.122 Upload Certificate of Existence

Do you have a certificate of existence to upload?

- ☒ Yes
☐ No

Certificate of Existence

<Attachment_Name>

Attachment size limit 1MB

Upload

2.123 Upload Certificate of Formation

Do you have a certificate of formation to upload:

- ☒ Yes
☐ No

Certificate of formation (If you have additional provisions in the certificate, you may upload them here)

If you have add provisions in the certificate, you may upload them here

Attachment size limit 1MB

Upload certificate

2.124 Upload Certificate of Limited Liability Partnership

Do you have a certificate of limited liability partnership to upload?

- ☒ Yes
☐ No

Certificate of Limited Liability Partnership

<Attachment_Name>

Attachment size limit 1MB

Upload

2.125 Upload Certificate of Limited Partnership

Do you have a certificate of limited partnership to upload?

- ☒ Yes
☐ No

Certificate of Limited Partnership

<Attachment_Name>

Attachment size limit 1MB

Upload

2.126 Upload Clearance Certificate

Additional information: Clearance Certificate

No attachemnt

Attachment size limit 1MB

Upload Document

2.127 Upload Declaration of Trust

Do you have a declaration of trust to upload?

- ☒ Yes
☐ No

Declaration of Trust

<Attachment_Name>

Attachment size limit 1MB

Upload

2.128 Upload Name Resolution

Entity name in home jurisdiction is different from desired entity name in Washington?

- ☒ Yes
☐ No

Name Resolution

<Attachment_Name>

Attachment size limit 1MB

Upload

2.129 Withdrawal Adoption

See "Dissolution Adoption," replacing each instance of "dissolution" with "withdrawal."

2.130 Withdrawal Attestations

Must attest:

- ☐ That all debts, obligations, and liabilities of the corporation have been paid and discharged or that adequate provision has been made therefor.
- ☐ That all the remaining property and assets of the corporation have been transferred, conveyed or distributed in accordance with the provisions of this chapter.
- ☐ That there are no suits pending against the corporation in any court, or that adequate provision has been made for the satisfaction of any judgment, order or decree which may be entered against it in any pending suit.

2.131 Withdrawal Attestations – Foreign

Withdrawing entity must attest:

- ☐ That the corporation is not conducting affairs in this state.
- ☐ That the corporation surrenders its authority to conduct affairs in this state.
- ☐ That the corporation revokes the authority of its registered agent in this state to accept service of process and consents that service of process in any action, suit or proceeding based upon any cause of action arising in this state during the time the corporation was authorized to conduct affairs in this state may thereafter be made on such corporation by service thereof on the secretary of state.